

AIS PROSPECTUS

(Updated on May 2009)

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Introduction

Asian International School combines Kindergarten, Primary School and Secondary School into one harmonious whole. It takes children from the Playgroup age of 2½ and sees them right through their school life until they reach the University Entrance classes. From the start they are prepared, academically, to enter the University of their choice anywhere in the world. All Colleges and Universities abroad recognise the London Ordinary Level and Advanced Level examinations as a basis for application to the best Institutions of Higher Learning.

AIS was founded in September 1989 but actually began life as a school in 1990. Its pupils study in the English Medium although the National Languages of Sinhala and Tamil are also taught.

The School follows the British system of Education and our students sit through 'Edexcel' for the public exams at the Ordinary Level (Gr.10), the AS. Level (Gr. 11) and the Advanced Level (Gr.12). In a very short period of time the pupils of this school were gaining excellent results and proceeding to carve out careers for themselves as Doctors, Business Leaders, Engineers, Teachers, Lecturers, Bankers and Executives of various companies. Their excellent basic education at AIS has stood them in good stead in their respective callings.(see under Exam Results) AIS has students in all the best Universities in the World – Yale, Cambridge, Duke, Univ. of Sydney and Melbourne to mention a few.

AIS has now been recognized as a 'Teacher Training Centre' by Edexcel, which allows the conducting of exams within the school as a centre eliminating any intermediary organizations like the British Council for instance.

The Founder- Principal of this School is Dr (Mrs) Goolbai Gunasekara who has had many years of experience in the world of education. She comes from a family of educationists. Her mother was the well known American Principal and leader of Buddhist girls' education in Sri Lanka while her father Dr Kewal Motwani was a Professor of Sociology in both India and the USA.

Dr Gunasekara is a popular author of over 3 books of humorous sketches and 4 books of World History written in collaboration with the British Council and the University of Sabaragamuwa. She has guided AIS from being a school with 16 students on its first day, to having over 1200 students today – 15 years later.

A.I.S has built its own magnificent new buildings, which now houses the entire school.

The 2nd building phase has just begun. It includes a swimming pool and a new K.G. section to house the preschool department.. The new buildings are 'student friendly' in that they allow easy access to Laboratories, Libraries, Reading Rooms, Art Rooms, et al while being attractive, airy, and sound proof.

Entry to the school is after an entrance exam. Places are given to students good in academics and/or sports. Scholarships are offered to outstanding students from Local Schools at all levels.

Please read the following pages, which will give you details of life at AIS. We welcome your child to the AIS family whatever his/her age may be. We hope he/she will be very happy with us and will gain, as well as contribute, to the school.

Aims of the School

It is the aim of AIS to provide students with a sound moral basis, a well educated mind with a solid academic foundation and, very importantly, to develop a balanced well rounded person. Academic learning must go hand in hand with character development and to this end we train our pupils at AIS.

Students of today must be able to use all the tools at hand, which enable them to function efficiently in the 21st century. They must keep abreast of modern technology, but we stress the necessity for students to learn to think for themselves and not depend solely on accessed information. While we encourage pupils to be able to use the Internet, the Laptop and other related technological apparatus, we also insist on their developing the Reading Habit. To some extent therefore, AIS attempts to wean its students away from too much TV watching and excessive Computer usage.

Sited as we are in Colombo, a completely Asian city, we emphasize Asian Values while encouraging progress. 'Modernisation not Westernisation' is a motto we follow. We believe that Asian students must have strong and deep roots in their own country while seeking the benefits of the advanced and liberal education of the West. In short, AIS wants its students to get the best from Western Academics, Music, Culture and Art. We would like them to copy the habits of punctuality and the sense of civic responsibility so noticeable in the West.

It is the aim of the school to see that good manners are a part of daily life and not just taken out and dusted off in public. Courtesy to teachers, parents and older people thus becomes a habit, which is much appreciated. AIS pupils are noted for their disciplined behaviour everywhere.

Not every child is academically inclined. Therefore AIS tries to encourage and foster various talents which may be turned to excellent advantage by students who go in for non-academic careers. For the first time in 2002, Art and Design is being offered as an Ordinary

Level subject and this will extend to the Adv. Level soon. Music and Dance is taught as part of the curriculum up to Grade 8. Clubs and Societies encourage further specialization. (See under Clubs & Societies)

Sport is given an important place in the School's curriculum. Six Sports are identified - namely Cricket, Swimming, Badminton, Tennis, Soccer and Basketball. (See under Sports)

A.I.S aims at producing the 'Total Personality'. These are days of specialization but before our pupils begin to do this the school makes every attempt to give them a well-rounded and perfectly balanced education. This all-round education is available to any child who wants to make use of the excellent opportunities to study in this school.

Times of the School Day

Play Group and Nursery 8.30 a.m. to 11.30 a.m.

Kindergarten Section 8.00 a.m. to 11.45 a.m.

Year I 8.00 a.m. to 12.00 noon

Primary, Middle and Upper School 7.30 a.m. to 1.00 p.m.

Examination classes continue up to 2.35 p.m. depending on choice of subjects.

Uniforms

These are available at **The Uniform Shop**

1A Fairline Building

425 Galle Road

Colombo 3

Hotline: 074 718888

Children from Play- Group to Primary V wear the School T-Shirts and Shorts.

From Form I to Form VI students wear skirts/trousers and the school shirt.

Socks must be white. Shoes may be black, white or off white. (Black lines on shoes are allowed)

Headbands and ribbons must be either black or white.

Dress Code

- Students should not wear bright nail polish or make up to school.
- Haircuts for boys should not be 'Mod'. Boys are not encouraged to go in for extreme styles. Long hair is also not allowed. Shaved heads are taboo.
- Boys must be clean-shaven at all times. (The exception is when religious beliefs decree otherwise.)
- Girls should keep within the bounds of conservatism. Hair streaking and/or tinting must be discreet.
- Uniforms must be not shorter than 3" above the knee..
- Neatness is a must. Personal Hygiene is very important for both boys and girls.
- Shoes must be either black or white and must be highly polished or cleaned. Socks are white. No ankle socks are allowed.

Sports

Sports at AIS, has always been encouraged. The energy of the students is directed into constructive, character building activities such as swimming, basketball, Netball, athletics, badminton, cricket and tennis. The children train hard and for long hours and with determination and perseverance they excel at whatever sport they pursue.

Swimming is by far the most popular sport at AIS, so much so that at the primary school level, swimming is on their timetable. A great number of students have chosen swimming as their sport and to encourage that, AIS conducts an Inter House swimming meet every year, in which over 200 swimmers participate. This is only the stepping stone to the bigger event – the Inter-International swimming meet which is the biggest event on the AIS calendar with approximately 15 international schools and almost 1000 swimmers participating. Not only does AIS host this event but our swimmers have won the championships regularly. Six students won National Colours this year.

Close behind swimming comes **Basketball**. Our boys play in the under 19, under 17, under 15 and under 13 inter-international schools championships performing very well in all categories. Basketball coaching is available in school. Girls basketball is fast catching up as our girls also train hard on special coaching days allotted specially for them.

Athletics too is very popular among students. Athletic coaching is offered throughout the year for students as young as Primary One. Our athletes perform very well in their chosen events at the inter-international schools sports meets. A group of keen parents will be monitoring coaching squads this year.

Cricket is popular with boys. One of the top coaches in the country, Mr A Polonowita trains our teams of students. They begin as young as Primary Four. Our students perform very well at the inter-school tournaments for all age groups and have won in many Inter School events.

Badminton is a sport that is fast becoming popular. Inter-House badminton matches are held in school while the better players are chosen to represent school in the inter-school badminton matches.

Tennis coaching is offered to all students and our school boasts of several National Tennis players.

Rowing - This has just started this year (2007). Our teams have already taken part in their first regatta.

A sportsman/woman will always be better equipped to face life after school, since he/she has already faced many challenges in the sports arena and has been able to accept **defeat** without crumbling and **victory** without gloating. We at AIS recognize the value of sports and encourage all students to take up seriously at least one sport of their choice.

Links Between the Junior School and Upper School

The Asian International School functions as one united body, and the children are housed under one roof. There is no obvious segregation; on the contrary, there seems to be a lot of healthy interaction between the seniors and the juniors, socially and otherwise.

However, for administrative purposes, the school is divided into four sections:

- (1) the Upper School – Form IV to Upper VI (Ages 14 to 18 years)
- (2) the Middle School – Form I to Form III (Ages 11 to 13 years)
- (3) the Junior School – Primary I to Primary V (Ages 6 to 10 years)
- (4) the Infant School – Play Group to Year I (Ages 2½ to 5 years)

AIS students are divided into 'Houses' from Primary 2 upwards. They participate in various House activities such as Athletics, Badminton, Swimming, GK, Drama etc. The Juniors report to their respective Senior House Captains and are absorbed into the overall House programmes, including the meetings.

Primary 5 students are allowed to join the AIS School Choir, albeit on a limited basis. There are separate Senior and Junior Choirs generally speaking.

The Senior Prefect body is responsible for all AIS students. Each Prefect is in charge of a particular Junior class and these links have proved to be mutually beneficial. This relationship develops into a special 'friendship'. The Senior Prefects learn to interact and deal with the younger students, and develop useful counseling skills. The juniors in turn find it easier to discuss certain problems with a fellow student, rather than an adult (i.e. Teacher, Parent, etc.) The Senior Prefects serve as role models to the juniors, as AIS traditions are passed down and instilled into them.

AIS has two Head Students each year – a boy and a girl. These two along with 4 other Senior Prefects form the Student Council.

The Junior Prefect body (Grade V) is also responsible for the well being of the younger students. The Junior Prefects in charge of the Junior School Assemblies have to remind the younger ones to keep their voices low, to walk in a line instead of running, to close doors without banging them, to carry objects carefully, to respect school property, etc.

The Senior School Value Education classes sometimes liaise with the Junior School. This one to one contact, where, seniors liaise with the juniors, has mutual benefits. It is called a monitoring system.

Societies

INTER-FAITH SOCIETY

Many people may tend to believe that religion should be one of those topics best left alone. Not so. The members of the Interfaith Society cannot help but disagree. The club provides the students with an opportunity to discover themselves by studying their own religions, as well as learning about other religions. Buddhists, Christians, Hindus and Muslims join forces to understand each others' beliefs and philosophies. The club remains united with its members sharing the same objectives and goals. At a time when religious and racial violence threatens to push our country back to the days of civil war, the club represents hope. Hope for a nation sans any violence. Hope for a country where its people will come together as Sri Lankans, united as one harmonious nation, respecting each other despite their different religions, races and cultures. This is what the interfaith Society of AIS (the first of its kind) hopes to achieve.

BOARD GAMES CLUB (Chess, Scrabble, Carrom)

1. CHESS
2. SCRABBLE
3. CARROM

Open to children of all ages, the Board Games Club meets once a week and gives its members the opportunity to learn and/or improve their skills. Inter-house and Inter-school tournaments are organized, as well as regular competitions on club days. Fun and educational at the same time, this is bound to be an intellectually stimulating club.

ORIENTAL DANCE SOCIETY

Dancing of all Oriental styles is taught to both boys and girls from the middle and senior sections of AIS. A high level of dedication and commitment is required for students to reach the standard of skill expected. The troupe gets the opportunity to perform at many school as well as public events and competitions. Attractive costumes and accessories, elegant hair styles and make-up, enchanting music and special effects, adds to the allure and charm of this fusion dancing, fast becoming very popular at AIS.

INTERACT CLUB OF AIS

Arguably one of the best clubs amongst International Schools, the ICAIS was chartered in October 1999, and won the prestigious District Award of Recognition that very year. Orchestrated by a high achieving group of dedicated Board members, it explores the avenues of club service, community service, international understanding, vocational service and finance. Open to students of Form 4 upwards, this promises to enhance leadership skills and civic conscience, and prepares students to face the harsh realities of the real world. Have no doubt ... this is a 'happening' club. Vive la Interact!

COMMUNITY SERVICE CLUB

What do you call a youth group that boasts top-notch service projects, members you really enjoy spending time with, and opportunities to develop leadership skills? It's the AIS Community Service Club... and SERIOUS FUN! This exciting club is open to students aged 9 – 13 years (approx) who would like to do their bit to 'make this a better world'. Past projects have included hosting an activity afternoon and high-tea for young orphans; a visit to an elders home; distribution of food-hampers to the minor-staff of AIS; a cash donation to the Council for the Blind; donation of clothes to a SOS Village; collection of books for the AIS Junior Library, to name but a few.

PAPARAZZI CLUB

Primary 5 students are eligible for membership to this 'new' Club. Those with a penchant for photography, reporting or journalism skills, computer literacy, graphics designing, printing and publishing, or just plain literary and organizational skills, will enjoy the Paparazzi Club, which plans to produce a monthly newsletter. Members will also be given the opportunity to contribute towards the publication of the annual Junior Year Book. Experts will be invited to teach the students enhanced skills, and informal exhibitions will be organized to view their talent, if of a suitable standard. Wouldn't you like to be part of the exciting AIS Paparazzi?

MODERN DANCE CLUB

A very enjoyable and vibrant club for those who can 'move', this is divided into a senior and junior group which meet regularly on a weekly basis, but more often than that when a performance is due. AIS currently holds the inter-international schools championship trophy, and it is easy to predict that this charismatic group of talented dancers will continue to achieve great heights. All students with previous experience in jazz- ballet, or proven ability, should audition.

COMPUTER SOCIETY

The Computer Society was formed this year with the main aim of promoting the lost art of programming (since programming is no longer in the British IT curriculum). The club will provide ample opportunity for the keen programmer to develop their skills. The students will also be provided an opportunity to maintain their own web page in the school web site, organize and take part in IT seminars and quiz programmes. Small program-teams will be set up for the A' Level students to develop automated solutions for the library, athletics meet, etc which will achieve the dual goal of being their coursework as well as a service to the school.

JUNIOR CHOIR

Chosen from Primary I to Primary 5, this musically talented group meets weekly and have a whole load of fun whilst training their vocal chords. They then went on to perform at 'Christmas with AIS', School Assemblies, the Junior Graduation ceremony, and even at a Senior Citizens Group meeting. They now have a wide repertoire of songs from around the world, and are fast gaining credibility as a serious and talented choir.

SENIOR ENGLISH LITERARY ASSOCIATION

Functioning as an extension of the Department of English, this active Association puts together the AIS Year Book at the end of each academic year. Other annual events include the Inter-house Spelling Bee, General Knowledge Quiz, Drama competition, Creative-writing competition and Oratory competition. Regular club activities include drama, improvisation, public speaking, quizzes, puppetry, face-painting and games such as Taboo, Charades, and Dog and the Bone. Any Senior students interested in the above are encouraged to join.

JUNIOR ENGLISH LITERARY ASSOCIATION

This club provides entertainment, challenges and creative outlets for the young and very enthusiastic members of Primary 4 and 5. Exercises in creativity and speed response include oratory and poetry competitions, as well as impromptu speech. General knowledge quiz practice prepares members for the 'Brain Box Quiz', while Charades provides basic acting training required for the dramatic efforts of the School. Various word-games such as Scrabble, Taboo and Pictionary are sometimes played to improve the members' English as well as to test their wit. Students are also shown full length feature films of literary value, or are sometimes shown just 20 minutes of a film, ending of course at a fitting crisis point, and asked to come up with suitable conclusions of continuation of the plot.

'TGIF!'

THANK GOD IT'S FRIDAY! And to celebrate the beginning of the week-end, a group of students have got together from Primary 1,2 and 3 to create this activity group. Bursting with fun and creativity, the programme includes coin and stamp collecting; fabric/pottery/tile painting; sewing, cookery, flower arrangements and table-etiquette; decoupage, book-mark making, doll making, art and craft; and even hair-care etc. Specialist and Guest Speakers are invited to the weekly meetings, and students enjoy this learning experience.

SENIOR CHOIR

All students, both male and female, who have good singing voices and are musically inclined, must not miss the opportunity to audition for the AIS choir. Performing at an excellent standard, the choir trains weekly and gets the opportunity to expose their talent at numerous school and public functions. This past year, they were the only school choir invited to perform at the Rotary International Conference where the Chief guest was Miss World 2004.

KARATE CLUB

Karate, the ancient Art of self-discipline. This Japanese system of unarmed combat (using the hands and feet as weapons of self-defense) requires great concentration. The serious student gains much in confidence, skill and memory. For some, it means constructively using their energy. For others, it is a means of building up strength and stamina. Very often, tournaments are conducted and deserving students are awarded certificates of achievements. The Karate Club is extremely popular at AIS for boys and girls, and takes the student from the initial steps of training right up to the Black Belt.

SCIENCE UNION

All O' Level and A' Level students taking up Science subjects are automatically members of the Union and are encouraged to participate in all activities. The aim of the Science Union is to promote the learning of Science. To make it more interesting and meaningful, activities such as seminars, quiz programmes and field-trips are organized. Students have the opportunity to engage in small-scale projects on problems and issues of global interest such as environment, pollution, conservation, community health, etc. The high-point of the year's activities is probably the science fair and exhibition organized in two stages for the Senior as well as the Junior sections of AIS. Competitively arranged, the exhibits are of an impressively high standard.

COMMERCE UNION

Membership is open to all O'Level and A'Level students taking up Business Studies, Economics and related subjects. The aim of the union is to promote the understanding of matters relating to economic activities, management of organizations, and of related issues. This helps the student to develop a strong interest in further studies in these fields, as well as to enhance their personal skills such as leadership qualities, organizational abilities, decision making skills, time management, presentation skills and confidence in taking up any new challenge. To achieve these aims the Union organizes various activities during the year such as field trips, exhibitions, workshops, seminars, discussions, quiz programmes and the publication of the club's annual magazine. The very popular 'Commerce Day' is held towards the end of the academic year.

Subjects offered for London Ordinary Level

The School offers a wide range of subjects and encourages diversity. Thus Science students are advised to take one or two Arts subjects and vice versa. The combinations are as follows, but the alternative subjects offered may vary slightly from year to year.

Form IV Subject Combination

Science Stream	Arts/Commerce Stream
<u>Compulsory Subjects for both Streams</u>	
English Language Mathematics	
French/Geography/Sinhala	French/Geography/Sinhala
History/Computer	History/Computer
Eng. Literature/ Hum. Biology	Eng. Literature/ Hum. Biology
Physics	Business Studies
Chemistry	Accounting
Biology/Economics	Economics/Biology
<u>Optional</u> Art & Design	

The above alternatives are subject to change

O.L. Students should offer 8 subjects - 9 if possible

Subjects offered for London Advanced Level

The AL Examination is now divided into modules. Students may sit for completed modules in 4 sittings if they wish. Most students will sit for the AS exam at the end of the first year. Exam times are in January and then again in June. AIS offers one of the widest choice of subjects in the International Schools of Sri Lanka. Teachers are employed from the U K and India if necessary. The subject combinations are as follows:

Section 1	Physics	Bus. Studies	History
Section 2	Chemistry	Accounts	Psychology
Section 3	Maths (Sci.)& (B.S)	Computer Studies	English Literature
Section 4	Economics	Computer Studies	Biology/Further Maths

One subject is possible from each Section
Alternatives are subject to change.

Public Exam Results

Ordinary Level Examination Results

2 studenta gained 10 As
3 students gained 9 As
7 students gained 8 As
8 students gained 7 As

The best results are as follows:

Students gaining 10 A's

Eshani Mathew
Archathaa Sivakanthan

Students gaining 9 A's

Rochanan De Silva
Hevanshi Fernando
Adithan Kathirgamaraju

Students gaining 8 A's

Mohamed Ali Akbar
Tharindu Fernando
Malith Herath
Insiya Jafferjee
Sara Thurab
Shenali Weerasekara
Kamil Zavahir

Students gaining 7 A's

Munira Feeroz
Rehan Jayamaha
Pravin Jayasinghe
Mineka Karunaratne
Saeala Perera
Reyan Wijenarayana
Maheshani Wijesinghe
Myung Won Yoon

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Advanced Subsidiary (AS) Level Examination Results

23 students gained 4 A's and 17 gained 3 A's

The best results are as follows:

Students gaining 4 A's

Salma Abdulhussein
Mahishaa Balraj
Rahul Edirisinghe
Nilmi Ekanayake
Sakina Esufally
Quraish Fazleabas
Alifia Feeroz Mutaheer
Rodric Van Francis
Chandrin Jayatilleke
Mizha Mizver

Students gaining 3 A's

Seyanga De Silva
Uditha Piyumindri
Thariq Iqbal
Achali Kulatilake
Janith Rupasinghe

Shuhail Noor Mohamed
Naveendran Rajendran
Imashi Ramanayake
Ayesha Ratnayake
Chitrangi Ravilojanan
Greig Ritchie
Eshodaras Sureshkumar
Farah Yasheen
Amani Zavahir
Akila Abdul Azeez
Marie Alles
Sajani Amarasiri
Chiranjeeva Dayananda

Jegan Shanmugarajah
Deandra Gomes
Kulani Panapitiya
Joanna Satcunan
Maheshie Seneviratne
Fathima Sarah Illyas
Ashivir Ranakumar
Devindhe Ratnayake
Nethmi Suriapperuma
Lauren Wijesuriya
Aaniya Cyril
Upehka Senerath Yapa

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Advanced Level (AL) Examination Results

We are proud to announce that Saara Shafee gained 5 A's in all the five subjects she offered.

20 students gained 4 A's and 16 students gained 3 A's.

The best results are as follows:

Students gaining 4 A's

Shiraz Akbarally
Susanne Anver
M Nazran Baba
Raeed Deen
Suren Devendran
Charith Gunasekera
Nafeesa Jafferjee
Sivendran Theivendran
Anusha Kirupanathan
Pradika Maheswaran
Mori Ranasinghe
Shiran Salgado
Viran Salgado
Kaushali Senewiratne
Shavin Silva

3 A's

Savini Abeysinghe
Nishika Aponso
Dakshan Balakumar
Santhushni Dias
Christine Fernandez
Dilshani Fernando
Prasanthi Gunasinghe
Ranmali Hatharasinghe
Imalka Hettiarachchi
Fathima Sarah Kabir
Kaveen Kanagarajh
Natasha Nawaratne
Sewvanda Premaratne
Deshani Seneviratne
Kalyani Seneviratne-Epa

Ashok Pulle
Sindhiya Soundaraj
Paul Sunderampillai
Rozaine Wijelularatne
Mudith Uswatta

Abdul Rasheed Sheriff

Extra Information

Fully Accredited by Edexcel

Asian International School is now a fully accredited “Teacher Training” Institute and has been accorded this status by Edexcel, London, U.K. This means that AIS deals directly with the examining body in London and does not have to go through intermediary sources like the British Council for instance. Students do their exams in school in familiar surroundings. Results come directly to the school from London.

Only about four or five schools in Sri Lanka have this accreditation.

Student Calendar and Information

At the beginning of each year the student is handed a booklet containing all the information about the school needed for that year. The school rules are of particular significance and must be read carefully.

International Schools Association

Asian International School is happy to announce its affiliation to “**The International Schools’ Association**” (founded in 1951 under Swiss Law) based in Geneva, Switzerland and Boca Raton, USA with 68 member Schools in 35 countries.

Fees Structure & other information for 2008-2009

Fees

Once Only:

Registration Fees (Rs.100,000 + Vat & NBT)	Rs. 113,131.20
Development Fund (Rs.100,000 + Vat & NBT)	Rs. 113,131.20
Security Deposit (Refundable)	Rs. 15,000.00

School Fees – Per Term (with Vat + NBT)

Play Group/Nursery	Rs. 40,320/-
K.G.I	Rs. 40,320/-
Year I	Rs. 43,680/-
Pr. I – V	Rs. 47,040/-
Form I – III	Rs. 50,400/-
Form IV	Rs. 51,520/-

School Fees–Per Semester (with vat + NBT)

Form V	Rs. 77,056/-	} This includes Library, Laboratory, Sick Room, Sports facilities & Class Room Supplies
Form VI (Lower)	Rs.101,920/-	
Form VI (Upper)	Rs.101,920/-	

Clubs/Societies

Societies (Pr.IV – Form IV)	Rs. 560/-
Swimming (Pr. I to Pr.V)	Rs. 1,120/-
Sports – Form I –Form IV (Cricket, Badminton, Basketball, Netball, Athletics, Soccer)	Rs. 1,680/-

Stationery & Photocopying Fee

Nursery – Form III	Rs. 3,000/-
From IV	Rs. 2,000/-

* Junior School Home Science supplies fees included

Explanation of Fees

Application/Development Fee

For new students accepted and enrolled in any grade, a Development Fee of Rs.100,000 + Vat + NBT shall be payable prior to or at the time of enrollment. Students for Adv. Level from other schools the Development/Registration Fee would be Rs.50,000/- + Vat + NBT. This is paid only once. It is non-refundable.

Security Deposit

This too is paid only once but it is refundable when the child leaves school.

Payment of Term Fees

Fees are payable at any branch of the **Sampath Bank Account No: 0040 1000 0640**. Copy of the deposit slip should be handed over to the Cashier to collect the Admission Card. Without the Admission Card child will not be allowed to enter the class at the commencement of each term.

Students with accounts in arrears at the end of the academic year will not be allowed to return the following academic year.

Charges will be made for:

- Activities like **Field Trips**, which are part of the academic program and are planned as an integral part of certain classes. Students are expected to participate in field trips, and parents will be charged for travel and accommodation costs.
- **Damages caused** by students to school property or loss of Library books or other equipment.
- Public Exam Fees (Edexcel)
- Sundries.

Penalties

➤ **Leave during the School Year**

As AIS is a residential school, its program is built around the assumption that its students will be in classes and participate in the whole school program from the beginning until the end of the term, barring serious illness or major emergencies.

➤ **New Student**

After the acceptance of admission, even if the student does not actually take his/her place in the school, a penalty of 50% of the Security Deposit will be levied. No refund will be given as of the first day of school.

Withdrawal

➤ Any parents are expected to inform the Principal in writing by 1st December, 1st April or 1st July if they intend to withdraw, without penalty, any student from the next semester.

➤ Any parent who fails to inform the Principal in writing by the above-mentioned dates will not be able to get the refundable fees.

➤ **No fees, partial or full, will be refunded** if a student is withdrawn or required to leave the school during a semester for any reason.

➤ School rules are applicable to every Adv. Level Student too.

FEES POLICY

1. Registration Fees – This fee is charged for all admissions. This fee is not refundable even if the student does not enter school.
2. A refundable deposit is charged from all new students entering the school. This is refundable only when the student leaves school and is refunded after setting off dues, if any, owed to the school.
3. New Admissions – To confirm a place, the Registration fee and one term's tuition fee must be paid. This is not refundable.
4. Invoices will include fees for the new term as well as all other charges and brought forward balances, if any.
5. The school reserves the right to refuse entry to students, whose fees are in arrears.
6. Please contact the school Accounts Office if you have not received the invoice one week before the school starts.
7. The School requires 3 months written notice when a student is leaving school. Such communications must be copied to the Registrar. Casual verbal communications will not be accepted. If no such notice is received, billing will take place as usual.
8. Payment must be made on or before the due date, which is given on the invoice. Payments should be made to Sampath Bank Ltd. AC No. 0040 1000 0640 and copy of paying-in-slip should be produced to the Accounts Dept to collect the admittance slip.
9. The School will not send applications for public examinations or for universities on behalf of any student whose fees are in arrears or books not returned. It will also not be possible to issue academic transcripts for pupils whose fees are in arrears.

Address:

*Asian International School
4/97 Thalakuwa Gardens
Colombo 5*

Tel: 2512182 – 3, 2513181

Fax: 4512161, 2512633 **E-mail:** asianinter@eureka.lk

October 2007